



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
SYBIL BRAND COMMISSION FOR INSTITUTIONAL
INSPECTIONS
KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 372
LOS ANGELES, CA 90012
<http://sbc.lacounty.gov>**

Wednesday, March 2, 2016

10:00 AM

AUDIO LINK FOR THE ENTIRE MEETING. (16-1277)

Present: Chairperson Barbara Bigby, Commissioner Donald S. Andrews, Commissioner Johanna Arias-Bhatia, Commissioner Percy Duran III, Commissioner Eleanor R. Montañó and Commissioner Theresa Zhen

Excused: Vice Chairperson Cheryl Grills Ph.D., Commissioner Susan Burton and Commissioner Anne S. Hill

Staff present: Roy Sinclair and Jenny Kimbell. (16-1279)

Call to Order. (16-1149)

Chairperson Bigby called the meeting to order at 10:05 a.m.

Chairperson Bigby led in the Pledge of Allegiance, followed by a moment of silence.

I. ADMINISTRATIVE MATTER

1. Approval of the February 24, 2016 Minutes. (16-1150)

On motion of Commissioner Donald S. Andrews, seconded by Commissioner Percy Duran and unanimously carried, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

II. PRESENTATION

2. Presentation by Glen C. Joe, Director, Fiscal Administration Bureau on the financial status of the Inmate Welfare Fund. (16-1155)

Mr. Glen C. Joe, Director, Fiscal Administration, Los Angeles County Sheriff, Department, provided an overview of the financials for the Inmate Welfare Fund. Mr. Joe highlighted the Statement of Net Assets and Anticipated Revenue Worksheet for the designated inmate programing and facility infrastructure for the areas of assets/liabilities, total available funding, anticipated revenue, and collected revenue.

After discussion, Captain Patrick Jordan, Sergeant Norma Maciel, Lieutenant Larry Blackwell and Hany Morcos, Accountant III, were also present to answer questions posed by the Commission.

III. REPORTS

- 3. Chairperson's Report on various items. (16-1151)**

Chairperson Bigby recommended that during the monthly SBC Business meetings, Commissioners limit their questions for departmental representatives to two minutes each. She also advised Commissioners to stay within the subject matter during questioning and to be mindful of other visiting departmental representatives.

- 4. Staff Report on Correspondence Received and Department Representative Reports. (16-1152)**

There was no report presented.

- 5. Commissioners' Reports on Group Home and/or Detention Facilities Inspections from February 25, 2016 to March 1, 2016. (16-1153)**

During the reporting period, the following group homes/facilities were reported as being in satisfactory condition:

Chairperson Bigby visited:

- Penny Lane #8 (Hayvenhurst Ave., North Hills, CA) on February 29, 2016.**

Commissioners Andrews and Montañó visited:

- Boy's and Girls Republic (Redcliff St., Los Angeles, CA) on February 29, 2016.**
- Michael D. Antonovich Courthouse (4th St., Lancaster, CA) on March 1, 2016.**

- 6. Report from Sybil Brand Commission's Ad-Hoc Committees. (16-1154)**

There was no report presented.

IV. MISCELLANEOUS

Matters Not Posted

7. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Committee subsequent to the posting of the agenda. (16-1157)

There were no matters presented for a future agenda.

Public Comment

8. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (16-1158)

There were no members of the public present to address the Commission.

Adjournment

9. Adjournment for the meeting of March 2, 2016. (16-1160)

There being no further business, Chairperson Bigby adjourned the meeting of March 2, 2016 at 11:48 a.m.